## **APPLICATION FOR L. T. C. ADVANCE**

1.	Name of the Official (In Block Letters)		
	a) Desigantion & Staff No.		
	b) Permanent or Temporary		
	(If not permanent, Surety Bond from a permanent official to be enc	losed with the Ap	plication)
3.	Unit office to which attached		4
4.	Basic pay in the present Grade		
5.	Date of appointment in the Department		
6.	Place of Hometown as declared in the Service Book.		
7.	Particulars of LTC availed for previous Block years.		
		Block Y	ear
		(i) Hometown	: T 1!
		(ii) Anywhere	in india
8.	Block year for which now proposed to avail.		
9.	Whether avails CL or EL (Nature of Leave to be mentioned)		
10.	Whether LTC advance already taken has been settled in full or pending the previous case.	settlement, Date	of settlement of
11.	Place of visit (farthest point)		
12.	Porposed date of onward journey.		
13.	Probable date of return journey.		
14.	Particulars of the family members availing the facility.		
Sl.	No. Name Relationship Age	Whether	dependent
Delineration			
15.	Class of accomodation proposed to be availed in the Railway journey.		
16.	Amount of advance required.		
	The office in which the spouse of the G. S. is employed.		
	If the spous is eligible for LTC or similar concession from his employer,	whether declaration	on has been given
10,	that he/she will not claim LTC himself/herself and family from his/her of		on has been given
	Signature	**********	

Desigantion & Staff No. .....

सव	वेल सं				जीएआर-14-सी
Sub	Bill No.	अवकास य	ात्रा रियायत विल		GAR-14-C
			l Concession Bill ਕੇ ਕਿਵ		
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	For the Block	of Year	To		
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	Note: This Bill should	be prepared in duplic	cate - one for payment and	the other as office	сору
		PART	Г-АЧП - Ц		Address of the second
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			p by Govt. Servant)		
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A	12.00				
ě .	Name				
	पदनाम				
2.	Designation				
_	वेतन				
3.	Pay				
	मुख्यानय				
4.	Head-quarters	_			
	रवीकृत अवकाश की प्रकृति एवं	अवधि		तक	
5.	Nature and period of leav	re sanctioned. From	η	TC	
	परिवार के उन सदस्या का विनर्ग	िनके लिए एल.टी.सं	का दाला किया गया है।		

क्रम सं॰ S. No. 1	ন্দৰ Name 2	317] Age 3	संस्कारी सेतक से संबंध Relationship with the Govt. Servant 4
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5.		non-conditional management	
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6. Particulars of members of family in respect of whom the L.T.C. has been claimed.

सरकारी कर्मचारी व उसके परिवार जनों द्वारा की गई यात्रा का विवरण

7. Details of journey(s) performed by Govt. servant and the members of his/her family.

प्रस्थान Departure		आगमन Arrival		कि॰ मी॰ में श्रेप	-4-13	साधन व श्रेणी संख्या	दिया गया किराया	अभ्युक्ति	
दिनाक	कहाँ से	दिनाक	कहाँ तक	Distance in Kms.	Mode of travel and	No.of Fares	No.of Fare Paid		
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अग्रिम राशि यदि आहरित की गई है रू.....

<sup>8.</sup> Amount of advance, if any drawn, Rs.